

Data Privacy Policy

1. About this Policy
 - a. This policy explains why we are collecting personal information as part of an OGA event registration, how we use it and how we keep it secure and your rights in relation to it.
 - b. We may collect, use and store your personal data, as described in this Data Privacy Policy and as described when we collect data from you.
 - c. We reserve the right to amend this Data Privacy Policy from time to time without prior notice. You are advised to check our website oga.org.uk regularly for any amendments (but amendments will not be made retrospectively).
 - d. We will always comply with the General Data Protection Regulation (GDPR) when dealing with your personal data. Further details on the GDPR can be found at the website for the Information Commissioner (www.ico.gov.uk). For the purposes of the GDPR, we will be the “controller” of all personal data we hold about you.
2. Who we are
 - a. We are the Old Gaffers Association
 - b. We can be contacted at: The Dolphin House, 7 Church Street, Harwich. CO12 3DS
email: secretary@oga.org.uk
3. What information we collect and why.

| Type of information | Purposes | Legal basis of processing |
|---|---|--|
| Member's name, address, telephone numbers, e-mail address(es). | Managing the Member's membership. | Performing the Association's contract with the Member. |
| A Member's bank details as provided by the member on a mandate are passed to our bank to create a Direct Debit. | Managing the Member's membership | Performing the Association's contract with the Member. |
| The Member's name, boat name dimensions and sail number and associated boat history. | Managing the Association's register of Boats. | For the purposes of our legitimate interests in maintaining a boat archive for the benefit of members of the OGA and other interested parties. |
| Photos and videos of members and their boats. | Putting on the Association's website and social media pages and using in press releases. | Consent. We will seek your consent on the application form and you may withdraw your consent at any time by contacting us by e-mail or letter. |
| Radio call signs/Mobile Phone Numbers. | Collected for a rally or regatta and shared between those participating in the rally/regatta. | For the purposes of our legitimate interests in ensuring that boats on an event can maintain contact with each other. |
| Anonymous website data from visiting our website includes the IP address from which you access our website, the browser and operating system you used and date and time of your visit. Google Analytics data which is information on how you use our website using cookies and page tagging. | To improve our website by monitoring how you use it. | For the purposes of our legitimate interests in improving the service provided by our website. |
| Personal information provided by you by filling in a website form or using an email link. | To respond to any feedback or message that you have voluntarily sent . | Consent. By sending us your information you have consented to our using it to respond to you. It will not be used for any other purpose. |

4. Links to other websites

4.1 Our website contains links to and from other websites. This privacy policy only applies to our website.

4.2 If you go to another website from our one, including any websites that we link to, you should read the privacy policy on that website to find out what it does with your information.

4.3 If you come to our website from another website, we may receive personal information about you from the other website. You should read the privacy policy of the website you came from to find out more.

5. How we protect your personal data

5.1 Our Membership server is located in the UK.

5.2 We have implemented generally accepted standards of technology and operational security in order to protect personal data from loss, misuse, or unauthorised alteration or destruction.

5.3 Please note however that where you are transmitting information to us over the internet this can never be guaranteed to be 100% secure.

5.4 For any payments which we take from you online we will use a recognised online secure payment system.

5.5 We will notify you promptly in the event of any breach of your personal data which might expose you to serious risk.

6. Who else has access to the information you provide us?

6.1 We will never sell your personal data. We will not share your personal data with any third parties without your prior consent (which you are free to withhold) except where required to do so by law or as set out in the table above or paragraph 5.2 below.

6.2 We may pass your personal data to third parties who are service providers, agents and subcontractors to us for the purposes of completing tasks and providing services to you on our behalf (e.g. to print newsletters and send you mailings or to book moorings on your behalf). However, we disclose only the personal data that is necessary for the third party to deliver the service and we have a contract in place that requires them to keep your information secure and not to use it for their own purposes.

7. How long do we keep your information?

7.1 We will hold your personal data on our systems for as long as you are a member of the OGA and for as long afterwards as is necessary to comply with our legal obligations. We will review your personal data every year to establish whether we are still entitled to process it. If we decide that we are not entitled to do so, we will stop processing your personal data except that we will retain your personal data in an archived form in order to be able to comply with future legal obligations e.g. compliance with tax requirements and exemptions, and the establishment exercise or defence of legal claims.

7.2 We securely destroy all financial information once we have used it and no longer need it.

8. Your rights

8.1 You have rights under the GDPR:

- (a) to access your personal data
- (b) to be provided with information about how your personal data is processed
- (c) to have your personal data corrected
- (d) to have your personal data erased in certain circumstances
- (e) to object to or restrict how your personal data is processed
- (f) to have your personal data transferred to yourself or to another business in certain circumstances.

8.2 You have the right to take any complaints about how we process your personal data to the Information Commissioner: <https://ico.org.uk/concerns/>

0303 123 1113.

Information Commissioner's Office Wycliffe House Water Lane Wilmslow Cheshire SK9 5AF

For more details, please address any questions, comments and requests regarding our data processing practices to our Data Protection Officer, Mrs Sue Lewis.