

OGA National Awards

National Awards are an opportunity to recognise the hard work and achievements of individual members. We need to acknowledge that some award winners do want to take a trophy home, but the trophy should still be engraved to record their award. This paper sets out a proposed process to ensure GMC and AC understand and follow a set process to ensure the smooth running of the annual National OGA Awards presented at the National AGM.

Areas of responsibility

- **GMC** communication, trophies, selecting winners, presenting awards, publicity.
- **Area Committees** Nominations, publicity, area presentations.

Association Officers

National President

National Secretary

National Trophy Secretary

All area Presidents and Secretaries

Gaffers Log Editor

1. October before AGM – **National Trophy Secretary** contacts all previous year's winners to arrange the return of trophies by 1st December
2. October before AGM – **National Secretary** contacts all **Area Secretaries** inviting nominations for national awards. Nominations to be made to the **National Secretary** by 1st December.
3. December – **GMC** to select winners.
4. December – **National Secretary** to write to award winners informing them they have won an award and asking if they will be attending the National AGM. Winners to be offered FOC Dinner.
5. December/January – trophies to be engraved with winners names - **National Trophy Secretary**.
6. January before AGM check which award winners will be attending – **National President**
7. AGM - **National President**
 - All nominations to be announced – consider including all nominations in the AGM papers?
 - Present award winners. If a winner is not present announce the award and ask appropriate Area President or Area Secretary to collect and award at a suitable Area event.
 - Non AGM attendees could also be presented 'virtually' at the AGM.
 - Ensure photographs are taken of all award winners and their trophy.
8. **National Trophy Secretary** – to record who has what and where the trophy has gone.
9. Immediately after the AGM **Gaffers Log Editor & Area Communication Teams** – will generate suitable publicity to announce winners to membership –
10. **Area Presidents and Secretaries** to arrange presentations as necessary.

Paul Masters EC President April 2025