

OGA Risk Reduction Working Group

Terms of Reference

Background

The OGA has considered the issue of personal liability and risk under its current status as an un-incorporated Association. With the appropriate insurance cover and procedures, the liability can be reduced if the organisation is seen to act in a reasonable manner. The AC, at its meeting on 18 November 2025, commissioned a small working group to review the suitability of the OGA's rules and, where necessary, to introduce new procedures.

Remit

The group will report to the AC and the GMC. It will have access to all OGA papers referring to the governance of the Association, its insurance and procedures and, where necessary, it will propose amendments and generate new procedures for adoption across all Areas.

Scope

- Read and revise the constitution, rules and handbook
- Produce a standard risk assessment procedure
- Produce model supplier contracts
- Standardise allergy procedures
- Examine and amend if needed the insurance policy
- Introduce indemnity wording for on-line booking systems

Tasks to be added as necessary

Members

Members of the working group are:

Georgina Tall (Younger Gaffers Secretary and Solent member)

Peter Elliston (Secretary and Vice-President; East Coast)

Grant Morris (Secretary; Solent Gaffers)

With members co-opted as necessary.

Timescale

A progress report will be presented to the AC at the 2026 AGM in January with a view to having new procedures in place by mid-March 2026.

November 2025