

OGA - GMC Meeting Minutes
Waterbeach, Cambridge, 8th May 2019

	Present: Alistair Randall (President), Colin Stroud (Secretary), Tony Kiddle (Treasurer), Mary Gibbs (Membership Secretary), Pete Thomas (Sailing Secretary), Patrick Vyvyan-Robinson (Youth Fund)	
1.	President's introduction: Alistair welcomed all to the meeting. Apologies: None	
2.	Treasurer's report: Tony circulated the 01/10/2018 to 31/03/2019 profit & loss account which showed a profit for that period of £21129.58. Regarding the ACM assignment from Jan 2019 on how DBOGA should pay their area subscriptions, Tony reported that the DBOGA have now agreed to pay in GBP so the assignment is now closed. Before the end of 2019, in time for the next year's subscription payments, Tony will ask if DBOGA would prefer to ask their members to pay direct using PayPal rather than DBOGA collecting then forwarding on the payments. Alistair to organise getting two additional signatories for the bank account as we currently only have two	TK AR
3.	Secretary's report: Richard Giles, EC Area, is looking at compiling a promotion pack, consisting of letter, flyer, newsletter, old copies of the Gaffers Log, etc, that can be given to, or left on, gaff boats known to be of non-members. If the EC Area goes ahead, it is hoped they will record how many new members were obtained as a direct result of this initiative, which would be of interest to other Areas.	
4.	Membership Update: Currently at 1068 members in March which compares with 1099 in March 2018 and, with the usual trend during the year, forecast to be 1100 by October. The initiatives to boost trailer/small boat participation, Area recruitment and the planned OGA stand at the 2020 Dinghy Show should increase membership numbers. Mary asked for an update to the membership form to include a second GDPR tick-box for partners and year of birth field for under 25s. Tony to update the paper version, Mary to ask Beverly to update the online form. Mary to contact Scotland Area and Alistair to follow-up with an email to explore what help could be provided to initiate/fund an event and/or membership engagement. Tony to organise more OGA stickers that get sent in new member's joining pack. Tony proposed all members be given a membership card (not an annual one) to include their membership number and maybe website logon details. Tony to prepare a design and costing for review at next meeting.	TK MG AR MG TK TK
5.	OGA Class Dinghy Update: NE Area has ordered the first of four kits for their builds. Water Craft magazine review now planned for June. OGA Australia has requested the CNC files for local kit manufacture. We will have a stand at the RYA Dinghy Show (Feb 29 th to March 1 st , 2020) to promote the OGA with an OGA Class Dinghy and a smack's boat on display. Will try this for one year and see how many new members we get. Colin to book a stand. Pete, Tony, Patrick and Colin to work together to plan the stand and find a team to "man" it. Colin to put info in the next edition of the Log	PT TK PVR CS
6.	Youth Fund Update: Waiting for Areas to put forward applications for funds.	

7.	OGA60 and OGARGB: <i>Pete to get the OGA60 dates agreed by the end of 2019. Tony requested costings for the OGA60 event for the budget. Pete to put an article in the Log about the outline plan. GMC's objective is to propose a timetable for the Round Great Britain so Areas to be visited can plan their local events to accommodate. This timetable will be presented to the AC for review.</i>	PT
8.	GDPR: <i>Clare, EC Area, highlighted some issues with our current privacy policy. Colin to remove an older version that was discovered in the Document Store and Tony to revise current policy by May 17 for Colin to send to Areas and send to Beverley to update the online one.</i>	CS TK
9.	Trailer Section / small boat inclusion: (ACM assignment from Jan 2019) <i>Tony to put a marker on Mail Chimp to indicate members that have trailerable boats so any Area can invite them from other Areas to their suitable events. Patrick to continue to lead on encouraging areas to make provision for trailerable boats at their events and will submit an article for the summer edition of the Log. A number of changes have been made to the website by Steve and Beverley so small/trailerable/open boat events can be better highlighted (marked by "SB" in event listings)</i>	TK PVR
10	Historical Documents <i>There are currently 5 boxes of documents currently stored at two members' houses. It was agreed that the preferred option is to have them all scanned and put online so they are available to all members. Colin to follow-up on enquiry to Des O'Meara</i>	CS
11	Yearbook Update: (ACM assignment from Jan 2019) <i>No 2019 edition will be printed. The task of getting more members to give consent to their details being printed in the yearbook will continue. Opportunities for a lower cost format will be considered for the 2020 edition.</i>	
12	Systems and Admin update: <i>Alistair has made contact with a Drupal developer and will establish if he will work with the OGA after the Xited contract expires</i> <i>The New Gold membership system will be run in addition to existing Gold for testing and analysis until August 2019. Areas will be given access and a user guide by year end.</i> <i>At the next renewal of the hosting of the Sailing By website Tony to investigate moving it to another/ existing server.</i> <i>Tony has produced a draft "Statement of Requirements" for all aspects of our systems and communication requirements, for approval (ACM assignment from Jan 2019). All to review and feedback to Tony by end of May</i> <i>Objective is to prepare a "where we are, what we need, how we get there" document for review by Areas and presentation at the January ACM</i>	AR TK TK All TK
13	Gaffers Log and Website forward planning for 2020 (ACM assignment from Jan 2019). <i>Beverley is working with a potential successor for Editor and has provided two quotes for the paid-for service of "pre-press" currently provided by Steve. Colin also to maintain contact with potential successor. Tony will obtain a third quote and review all quotes, after ensuring all three are like-for-like, by the end of July.</i>	CS TK
14	Copy for Log <i>Alistair, Patrick, Pete to provide copy for the Log. Colin to provide requests for help with association trophies and obtaining more advertisers plus a piece about the 2020 RYA Dinghy Show in the Log, plus a reminder of the dates for the AGM2020</i>	AR CS TK PT PVR
15	ACM/AGM 2020 <i>Booking for the 2020 ACM and AGM in Bristol is complete (ACM assignment from Jan 2019) and BC and SW areas are organising evening entertainment and recommendations for visiting</i>	

	places/boatyards/(shopping trip for partners?)/attractions, etc. Colin to send Tony a cash-flow for the budget.	CS
16	Communications: Areas' questionnaire on sharing best practice (ACM assignment from Jan 2019), Tony to send results to Colin who will present to AC by email.	TK CS
	Tony proposed a monthly email "President's Monthly Update" to all members to keep everyone informed about items not specific to Areas. A maximum of "one page" and no attachments. As this will be done via MailChimp, Tony to ensure that if members unsubscribe to these emails they then continue to receive emails from their Areas. All GMC members to send proposed content to Alistair to edit and send.	AR TK All
17	AOB Alistair will pursue a successor for the sailing secretary co-opted position for 2020. Colin will pursue a new photo competition judge/judges for 2019 (ACM assignment from Jan 2019)	AR CS
18	Next meeting: Wednesday October 16 th , 2019 Thanks to Alistair for hosting the meeting at his house. The meeting closed at 14:50	

Colin Stroud - OGA Secretary
May 14, 2019